

COORDINATOR NEEDED FOR CHILD & ADULT CARE FOOD PROGRAM

West Central Community Action seeks a Coordinator for the Child & Adult Food Care Program (CACFP). CACFP is a US Department of Agriculture-funded program established to promote good nutrition, positive eating habits, and attitudes for children in registered child care homes.

This is a full-time, year-round, Harlan-based position that will involve:

- Visiting registered child care homes to recruit, enroll, and support child care providers in their participation in the CACFP Program.
- Reviewing meal menus to assure compliance with USDA guidelines, meal counts, and attendance records to allow financial support to child care providers.
- Utilizing MS Office and database programs
- Supervising a CACFP Nutrition Representative

Candidates for this position must have high school/GED, supervisor experience, and have experience and/or degrees in child care, nutrition, or human services.

Travel, valid driver's license, and auto liability insurance is required in this Harlan, IA position. Benefits include: Health, dental and life insurance, short- and long-term disability, EAP, 12 paid holidays, vacation/sick pay, IPERS and 403(B) retirement programs.

This position may be eligible for the Federal Loan Forgiveness Program. Go to westcentralca.org to find out more about West Central Community Action, CACFP, and to apply online.

In accordance with the requirements of Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990, West Central Community Action affirmatively states that it does not discriminate on the basis of race, sex, or disability in any of its programs and activities, and this policy extends to employment by the Agency.

All qualified applicants will receive equal consideration for employment without regard to race, color, national origin, religion, sex, pregnancy, marital status, sexual orientation, transgender, gender identity, age, physical or mental disability, covered veteran status, or any other characteristic protected by law.

Eligibility and other terms and conditions of employment benefits at West Central Community Action are governed by laws and regulations of the State of Iowa, and this non-discrimination statement is intended to be consistent with those laws and regulations.

Neither this job posting nor any submission of your resume or letter of application should be construed as an offer, guarantee, or length of employment.